

FIELD REPRESENTATIVE - SE MICHIGAN

**POSITION IS REMOTE, WITH REQUIRED TRAVEL TO THE FOLLOWING AREAS: INCLUDING
MACOMB COUNTY, ST. CLAIR COUNTY, AND EASTERN WAYNE COUNTY**

Right to Life of Michigan is seeking a prolife individual to organize new RLM affiliates, aid in development of existing affiliates, serve as resource person to assist local leaders as they organize and educate within their own communities. Candidate must be willing to relocate to the SE MI area.

Responsibilities:

1. Organize new affiliates in determined areas and revitalize inactive affiliates.
2. Serve as a resource person for existing affiliates in areas of:
 - a. Affiliate special events/fund-raising activities, including shared membership/renewal drives
 - b. Special legislative activities
 - c. Political action activities
 - d. Educational activities
 - e. State and federal regulations and requirements
3. Aid affiliates in their projects and programs to achieve success.
4. Attend affiliate meetings and events.
5. Provide RLM President with timely reports of affiliate progress, activities, and concerns.
6. Aid in creation of materials for new affiliates and to enhance development of existing affiliates.
7. Assist in promoting fund-raising programs and materials for Right to Life of Michigan.
8. Ensure affiliates are meeting criteria for affiliation and fulfilling affiliate goals and objectives.

Qualifications:

1. Self-motivation.
2. Organizational and time management skills.
3. Interpersonal skills
4. Verbal and written communication skills
5. Computer skills
6. Valid driver's license and dependable vehicle
7. Ability to work remotely in home office.

PLEASE NOTE:

This is a full-time entry level position with medical, dental, vision, 401-K, and other benefits. Candidates must send cover letter with resume (PDF documents) to be eligible for interview. Please send to Office Manager at careers@rtl.org or mail to: Office Manager, Right to Life of Michigan, PO Box 901, Grand Rapids, MI 49519 – 0901.

